

HUNGERFORD TOWN COUNCIL

The Mayor
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The Town Clerk
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4th November 2025

To: Cllrs Fyfe, Hudson, Simpson, Winsor, Keates, Carlson, Cole, Armstrong, Brunning, Mulholland & Hall.

Also, to all other Councillors for information including District Councillors and press.

You are summoned to a meeting of the **Environment and Planning Committee** to be held on **Monday 10th November 2025** commencing at 7.00 pm in the Library building, Hungerford.

All planning documents relating to items 79 and 80 are available on the West Berkshire Council planning portal:

[West Berkshire Council Planning and Business Control Services](#) and [West Berkshire Council Appeals](#)

The meeting is open to the press and public. **At 7.00 pm there will be a public forum to allow questions from the electors.**

*Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda, providing they do so within the 15 minutes allotted time period (limited to 3 minutes per speaker) given at the beginning of each meeting. **Any questions should be submitted in advance by 2pm on the day of the meeting.** Public will not be permitted to interrupt, question or participate at any other point during the meeting unless invited to do so by the Chair. Timings will be at the discretion of the Chair.*

Mrs C Barnes
Town Clerk

AGENDA

- EP2025071** Apologies for absence
- EP2025072** Declarations of interest
- EP2025073** Approval of Minutes of the Meeting held on Monday 13th October 2025 and update on actions
- EP2025074** Any Health & Safety issues of concerns

- EP2025075** Feedback from WAP Meeting ref Planning Application 25/01687/FUL, 14 Charnham Street, Hungerford, RG17 0ES (regarding the Proposal: Change of Use of a Class E unit to a Hot Food Takeaway).
- EP2025076** Feedback from The Training Session
- EP2025077** Update on Blue Plaque Process
- EP2025078** Agree Budget requirements for Environment and Planning Committee
- EP2025079 Planning applications:**
- a) **Ref:** 25/01833/HOUSE
Address: 6 Lourdes Crescent, Hungerford, RG17 0GY
Proposal: Retrospective approval of single storey rear extension
Link: [Planning Documents \(westberks.gov.uk\)](https://www.westberks.gov.uk/planning-documents)
Extension to HTC deadline granted to 12th November – **Applicant to make representation**
- b) **Ref:** 25/02212/FUL
Address: Charnham Works, Charnham Lane, Hungerford, RG17 0EY
Proposal: Demolition of existing side extension and construction of a larger single storey side extension to existing commercial premises re-organising storage facilities, installing solar panels and rooflights upgrading ground floor w.c. facilities and bin store recycling management plus existing parking
Link: [Planning Documents \(westberks.gov.uk\)](https://www.westberks.gov.uk/planning-documents)
Extension to HTC deadline confirmed to 12th November
- c) **Ref:** 25/02200/FUL
Address: Hungerford Rugby Club, Triangle Field, Priory Road, Hungerford
Proposal: Installation of 2 x containers onto the car park area. They will be used as storage units by Hungerford Town Council specifically for dressing Christmas trees and for storage of sports or recreational equipment and associated items
Link: [Planning Documents \(westberks.gov.uk\)](https://www.westberks.gov.uk/planning-documents)
Extension to HTC deadline granted to 12th November
- d) **Ref:** 25/02344/HOUSE
Address: 91 Chilton Way Hungerford RG17 0JF
Proposal: Proposed loft conversion with rear dormer.
Link: [Planning Documents \(westberks.gov.uk\)](https://www.westberks.gov.uk/planning-documents)
Extension to HTC deadline granted to 12th November
- e) **Ref:** 25/02305/LBC
Address: House, 29 - 30 Charnham Street, Hungerford, RG17 0EJ
Proposal: Proposed internal insulation to external walls to meet 0.30 uValue
Link: [Planning Documents \(westberks.gov.uk\)](https://www.westberks.gov.uk/planning-documents)
Extension to HTC deadline requested
- f) **Ref:** 25/02462/FUL
Address: Former 20, Prospect Road, Hungerford, RG17 0JL
Proposal: Section 73 Application to vary condition 2 (Approved Plans) of approved Reference Number: 21/01131/FULD. We wish for the condition to refer to the submitted amended block plan with updated parking layout for 4no total spaces at the front of the properties, with the rear parking removed. We would like the condition to refer to the amended block plan, reference: 3063-02C Block Plan

Link: [Planning Documents \(westberks.gov.uk\)](https://www.westberks.gov.uk/planning-documents)

g)

Ref: 25/02390/FUL

Address: Land West Of 14 Upper Eddington, Upper Eddington, Hungerford,

Proposal: Creation of a new detached 2-storey dwelling with associated landscaping, including new vehicular access and driveway

Link: [Planning Documents \(westberks.gov.uk\)](https://www.westberks.gov.uk/planning-documents)

EP2025080

Case Officers Reports

a)

Ref: 25/01772/LBC

Address: 2 Faulknor Square, Charnham Street, Hungerford, RG17 0ER

Proposal: Cement-based render will be replaced by lime render on a section of the gable wall (approximately 13 sq metres) and a section of the rear (approximately 7.5 sq metres) of the property; repointing with lime mortar will be carried out at the rear of the property; and a few spalled bricks will be replaced at the rear of the property. There will be no structural alteration, extension or demolition.

Link: [Planning Documents \(westberks.gov.uk\)](https://www.westberks.gov.uk/planning-documents)

WBC: Approved

HTC: Not seen

b)

Ref: 25/00638/LBC

Address: Sarah Styles Florist, Ground Floor, 2 Bridge Street, Hungerford

Proposal: Retrospective Part Change Of Use From Commercial (Shop) To Residential

Link: [Planning Documents \(westberks.gov.uk\)](https://www.westberks.gov.uk/planning-documents)

WBC: Approved

HTC: No objection

c)

Ref: 25/01960/HOUSE

Address: 25A Park Street, Hungerford, RG17 0EF,

Proposal: Installation of a timber garden studio in the side garden of 25A Park Street.

Link: [Planning Documents \(westberks.gov.uk\)](https://www.westberks.gov.uk/planning-documents)

WBC: Approved

HTC: No Objection

d)

Ref: 25/01811/HOUSE

Address: 3 Park Way, Hungerford, RG17 0BB,

Proposal: Single storey extension to the rear of bungalow following demolition of single storey structure.

Link: [Planning Documents \(westberks.gov.uk\)](https://www.westberks.gov.uk/planning-documents)

WBC: Approved

HTC: No objection

e)

Ref: 25/01932/HOUSE

Address: 1 Kennedy Meadow, Hungerford, RG17 0LR,

Proposal: CONVERT GARAGE TO ANNEXE

Link: [Planning Documents \(westberks.gov.uk\)](https://www.westberks.gov.uk/planning-documents)

WBC: Approved

HTC: No Objection

f)

Ref: 25/02236/COND

Address: Cakewood Farm Bath Road Hungerford RG17 0SR

Proposal: Approval of details reserved by Conditions (7) Biodiversity Enhancements and (9) Lighting of planning permission 24/01080/FUL: It is proposed to make amendments to the extant consented scheme. Conversion of the cart shed and addition of mezzanine in the long barn

Link: [Planning Documents \(westberks.gov.uk\)](https://www.westberks.gov.uk/planning-documents)

WBC: Approved

HTC: HTC did not receive this application but **Supported 24/01080/FUL** (proposal: to make amendments to the extant consented scheme. Conversion of the cart shed and addition of mezzanine in the long barn).